

Formal Notice: Internal Dilapidation Surveys

Dear Resident,

This letter serves as formal notification that internal dilapidation surveys will take place at Cabot House on:

Monday 6th and Tuesday 7th July 2026.

These surveys form an essential part of the project's compliance and quality-assurance process.

Each visit is short and typically lasts no more than 10 minutes. During the appointment, the Resident Liaison Officer Courtney Greateorex will:

- Introduce themselves
- Conduct a brief inspection of internal areas
- Take photographs of walls, windows and other relevant surfaces

The purpose of these photographs is to document the pre-works condition of your property. This ensures full transparency and enables us to address any accidental damage that may occur during the construction works.

You will be notified in advance of your appointment, and every effort will be made to accommodate your availability.

Should you have any questions, please contact the Resident Liaison Officer directly.

Yours Sincerely,

Courtney Greateorex Resident Liaison Officer

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